



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 Natividad St. Zone 8, Brgy. 063, District 2, Pasay City

P.O. No. : 22-11-2078
 Date : 08 NOVEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office - Delivery Term : November 18,2022
 Date of Delivery :- Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	REAM	14	Bond Paper, GENERIC Size: A4, 70 gsm, 500 sheets per ream.	375.00	5,250.00
2	PCS	30	White board marker, GENERIC Broad (10 each for black, red and blue)	60.00	1,800.00
3	PCS	60	Permanent marker, GENERIC Broad (20 each for black, red and blue)	50.00	3,000.00
4	SET	2	Epson 003 Printer Ink, EPSON 003 (Black, Cyan, Magenta and Yellow)	1,500.00	3,000.00
5	ROLL	15	Masking Tape, GENERIC (1 inches / 20 meters)	60.00	900.00
6	ROLL	15	Clear Tape, GENERIC (1 inches / clear / 50 meters)	85.00	1,275.00
7	PACKS	10	Certificate paper, GENERIC (Board / A4 size / 10pcs per pack)	130.00	1,300.00
8	PAIR	5	Scissors, GENERIC (Large)	95.00	475.00

Control No. **3966** SUBTOTAL : **Php 17,000.00**

Total Amount in Words *Seventeen Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :
ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
11/14/22
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. : BRYANT MERYLL RUIZ Q. WONG <i>(Authorized Official)</i>	Funds Available : JUVY A. CUENCO <i>Chief Accountant</i>
Amount : _____ OBR No. : _____	



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 Natividad St. Zone 8, Brgy. 063, District 2, Pasay City

P.O. No. : 22-11-2078
 Date : 08 NOVEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office -
 Date of Delivery : -

Delivery Term : November 18, 2022
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
9	PCS	60	Sign Pen, GENERIC Black	105.00	6,300.00
10	PCS	60	Spiral Notebook, GENERIC 60 leaves	140.00	8,400.00
11	PACK	50	Brown Envelope, GENERIC Size: Long or 10 in x 15 in, 25 pcs per pack	40.00	2,000.00
12	PCS	35	Plastic Expandable Envelope, GENERIC with handle	95.00	3,325.00
13	REAM	2	Multi Colored Paper, GENERIC (8.5x11 or A4 size, 80 gsm, 250 sheets per ream)	468.00	936.00
14	ROLL	2	Manila Paper, GENERIC	280.00	560.00
15	PCS	50	L-Type folder, GENERIC Long	47.00	2,350.00
16	PIECE	50	ID Lace, GENERIC Color: Navy Blue, Size: 1 inch width x 22 inches length	95.00	4,750.00

Control No. **3966**


SUBTOTAL :

Php 45,621.00

Total Amount in Words *Forty-five Thousand Six Hundred Twenty-one Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of supplier)
11/14/22
Date

Very truly yours,

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/ Dept. :


BRYANT MERYLL RUIZ Q. WONG
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____
 OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 Natividad St. Zone 8, Brgy. 063, District 2, Pasay City

P.O. No. : 22-11-2078
 Date : 08 NOVEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office -
 Date of Delivery :-

Delivery Term : November 18,2022
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
17	PCS	50	ID Holder, GENERIC Size: 54mm x 90mm	57.00	2,850.00
18	PCS	20	NAME STANDEE ACRYLIC, GENERIC (3 in 12 in)	250.00	5,000.00
19	ROLL	10	Duct Tape, GENERIC (48mm x 20m/25m)	188.00	1,880.00
20	PCS	100	Comb Binder Ring Spines, GENERIC (20-22-Rings; size 12mm)	8.00	800.00

Control No. **3966**

SUBTOTAL :


Php 56,151.00

Total Amount in Words *Fifty-six Thousand One Hundred Fifty-one Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
11/14/22
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


BRYANT MERYLL RUIZ Q. WONG
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____
 OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 Natividad St. Zone 8, Brgy. 063, District 2, Pasay City

P.O. No. : 22-11-2078
 Date : 08 NOVEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office - Delivery Term : November 18,2022
 Date of Delivery : - Payment Term : within 45 days upon completion of delivery


ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
21	SET	35	Training Kit for MDM, GENERIC MDM Kit for Return Demonstration and Simulation Exercises > Blue Eco-Bag (Php 450.00 per pc) - White or Navy blue in color with Pasig CDRRMO and Pasig City Hall logo and Umaagos ang PAG-ASA logo (size range 4 in - 5 in diameter) - Canvas re-useable hand bag - Size range: 13 inches x 16 inches to 14 inches x 16 inches > Rubber boots (Php 1,100.00 per pair) - (plain black; high cut; various size breakdown will be forwarded) > PPE set (1 pc Coverall suit (Php 550.00 per pc.), 1 pc hair cover (Php 5.00 per pc), 1 pair shoe cover (Php 5.00 per pc), 1 pair construction gloves (Php 350.00 per pc), 1 pc transparent eye shield/goggles (Php 150.00/pc), 2 pcs non-woven disposable facemask (Php 5.00 per pc)). > Reflectorized Vest (mesh with pockets) - Size 25 pcs Large and 10 pcs. XL (Red Orange color) (Php 380.00 per pc) ***** Nothing Follows *****	2,800.00	98,000.00


Training Materials for Management of the Dead and Missing (MDM) persons for the Pasig City DMD Response for the use of Pasig City Disaster Risk Reduction and Management Office

Control No. **3966** GRAND TOTAL : **Php 154,151.00**

Total Amount in Words *One Hundred Fifty-four Thousand One Hundred Fifty-one Pesos Only.*


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

ROBERT A. GUILLERMO
 (Signature over printed name of Supplier)
11/14/22
 Date

Very truly yours,

VICTOR MA. REGIS N. SOTTO
 (Authorized Official) 8
 City Mayor

Requisitioning Office/Dept. :

BRYANT MERYLL RUIZ Q. WONG
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount ₱ 154,151.-
 OBR No. : 100-2022-10-
0077-1999